

**SAINIK SCHOOL, AMARAVATHINAGAR (TAMIL NADU)**  
**(A RESIDENTIAL PUBLIC SCHOOL FUNCTIONING UNDER THE AEGIS OF SAINIK SCHOOLS SOCIETY, MINISTRY OF DEFENCE,**  
**GOVT OF INDIA AFFILIATED TO CBSE, NEW DELHI)**  
**RECRUITMENT OF STAFF**

1. Principal, Sainik School, Amaravathinagar (Tamil Nadu) invites applications for Regular & Contractual posts as mentioned below:-

<b><u>Ser. No.</u></b>	<b><u>Name of Post &amp; Nature of vacancy</u></b>	<b><u>No. of Vacancy &amp; Category</u></b>	<b><u>Essential Qualification</u></b>	<b><u>Desired Qualification/Requirement</u></b>	<b><u>Age</u></b> (As on 01 Aug 26)	<b><u>Pay</u></b>
(a)	Mess Manager - Regular basis	(01) One Post Un-Reserved	(i) Matriculation or equivalent from a recognized board. (ii) At least five years experience of running a catering organization independently in the civil, in the Defence Services or in any other similar organization. (iii) Ability to maintain mess accounts.	(i) Diploma/ Degree in catering from a recognized Institution. (ii) JCO or equivalent from catering trade or with more than five years catering experience.	Between 21 to 50 years of age.	Rs.29,200/- + DA per month (Level-5, Index-1 in Pay Matrix of 7 <sup>th</sup> CPC : Rs. 29,200 – 92,300)
(b)	Medical Officer (Part-time) Contractual Basis for a period of three* years.	(01) One Post Un-Reserved	M.B.B.S	(i) Specialization in Pediatrics. (ii) Minimum five years' experience after obtaining specialist / UG degree. (iii) Should be able to take responsibility of the School Infirmary and ready to attend to medical emergencies round the clock. (iv) Previous medical experience of treating children of age group 10-18 years in a Boarding School (v) Ability to speak in English and Hindi/ Tamil	Between 21 to 50 years of age.	Rs.45,000/- Consolidated pay p.m.

				(vi) Willingness to stay inside the campus.		
(c)	Lower Division Clerk (LDC) - Regular Basis	(01) One Post Un-Reserved	(i) Matriculation pass or equivalent qualification from a recognized board. (ii) Typing speed of at least (English 40 WPM and Hindi & Regional language 35 WPM using online tool) on computer. (iii) Knowledge of short hand and ability to correspond in English will be considered an additional qualification.	(i) Higher qualification with office experience in a Government or commercial establishment. (ii) Knowledge of Accounting procedures, Book Keeping, Inventory Management etc. (iii) Proficiency in Computer, MS Word, MS Excel, Power Point and Internet.	Between 18 to 50 years of age.	Rs.19,900/- + DA per month (Level-2, Index-1 in Pay Matrix of 7 <sup>th</sup> CPC: Rs.19,900 – 63,200)

## 2. **Perks and Benefits**

- (a) In addition to the pay, the Regular staff are entitled to the benefits of DA, Transport Allowance, LTC, Contributory Pension as per NPS, subsidized schooling for two children, Death cum Retirement gratuity, Leave encashment etc as admissible as per Sainik Schools Society Rules & Regulations in vogue and as amended from time to time. The appointment will be made with all India transferability clause.
- (a) Rent free accommodation as available in the school campus for Srl No. (a) to (c).
- (b) Free Messing for self with cadets during Academic session for Srl No. (a).

**\*Contractual Post :** The contractual post will be for a maximum period of 03 years. However, the total contract duration will not in any case and under any circumstances exceed 03 years effective from the date of appointment. On completion of 11 months from the date of joining, there will be further extension of one year of the contract on the basis of the performance review and institutional requirement. After completion of contractual engagement of 03 years a fresh recruitment process would be conducted. During the School vacation and break, if the contractual staff is not on active duty then they will receive no remuneration. Contract period can be curtailed by the School due to administrative /policy reasons. The School is not liable to pay any compensation in case of curtailment of the contract period.

### 3. **Last Date For Application**

Applications complete in all respect along with said enclosures (Refer Para 4 below) must reach Principal, Sainik School, Amaravathinagar by 30 Jun 2026. Application received late (including postal delay)/ without deposition of application fee/ not in prescribed application form format available in our school website, will be summarily rejected without any intimation. No correspondence will be entertained. By hand /E-mail applications will not be accepted.

### 4. **How to apply:**

Applications are required to be filled up through the Google forms. Link is available in the School website [www.sainikschoolamaravathinagar.edu.in](http://www.sainikschoolamaravathinagar.edu.in). In addition to this candidates are required to apply on the prescribed format available for download in our School website [www.sainikschoolamaravathinagar.edu.in](http://www.sainikschoolamaravathinagar.edu.in). and forward the same to 'The Principal, Sainik School, Amaravathinagar, Pin- 642 102, Udumalpet Taluk, Tiruppur District (Tamil Nadu)'. The candidates are to enclose the following along with duly filled application form :

- (a) Affix Recent Pass port size photograph in the space provided in the Application form.
- (b) Copies of self attested Mark sheets from class 10<sup>th</sup> std to highest acquired qualification, professional and experience certificates.
- (c) Fee receipt along with Fee paid certificate in the proforma attached with application.
- (d) The applicant applying as Reserved categories (SC/ST) to avail fee concession are to attach a copy of Valid caste category certificate issued by the concerned authority.
- (e) Please superscribe the envelope with the name of post applied for in **BOLD** letters.

Applications will be considered only after receiving the hard copies of applications and connected documents.

Noted: Please bring a copy of the application along with all the supporting documents in original at the time of selection process.

### 5. **Application Fee:**

Candidates are advised to pay the application fee (non-refundable) for Rs.500/- (General & OBC/MBC candidate) or Rs.300/- (SC and ST candidate), whichever applicable through online 'SBI Collect' on the link provided at Sainik School Amaravathinagar website under "**Online Fee option for Recruitment**". After making payment, please take a print of the receipt and attach with Application. They must also enter the payment details in the prescribed format attached with application form. No refund will be made to rejected applicants.

## 6. Call Letters

Only short listed candidates who fulfil eligibility criteria based on essential qualification (s) will be called for selection process. All details regarding shortlisted candidates to attend selection process, date and time of Exam, schedule of recruitment process, venue will be notified on school website [www.sainikschoolamaravathinagar.edu.in](http://www.sainikschoolamaravathinagar.edu.in). It is the responsibility of candidates to visit school website regularly for latest information/ updates etc. Call letters will be sent only through email to eligible candidates to intimate about the exam. No hard copy of admit card will be sent. Applicants are to clearly mention their own valid and functional email ID, correspondence address, Mobile Number and alternate mobile number clearly and correctly in the Application Form in legible HAND WRITING which is mandatory for communication. School will not be responsible for failure of communication due to non-legible of email address.. No TA/DA will be admissible for attending the selection process. Candidates will have to make their own arrangements for boarding and lodging for attending the selection process.

## 7. Structure of Selection Process :

Selection process will consist three steps i.e.,

<u>Examination</u>	<u>Subject</u>	<u>Marks</u>
Phase - I	Written Test	50 Marks
Phase - II	Skill/Proficiency tests	50 Marks
Phase - III	Interview	

(A) Written Test: The patterns for question paper for the advertised posts is as appended below :-

<u>Ser. No</u>	<u>Subject</u>	<u>Marks</u>	<u>Remarks</u>
(i)	General Knowledge	05 Marks	A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process, i.e., skill/ Trade test. However, the minimum required marks may be increased upto 50% by the Board of Officers to shortlist the candidates for the next step of selection process.
(ii)	General English	10 Marks	
(iii)	Basic Maths	10 Marks	
(iv)	Subject Test of appropriate level	25 Marks	
	Total	50 Marks	

(B) Skill /Proficiency Test : It will include Skill test in their respective field.

(C) Interview : Interview to check to knowledge in their respective field, topics as decided by the Board of Officers.

8. **Date of Conduct of Selection Process**

Selection process will be tentatively conducted in the third week of Jul 2026 at Sainik School, Amaravathinagar, Udumalpet Taluk, Tiruppur District (Tamil Nadu.)

9. **Other Conditions:**

- (a) Employment conditions/Service Rules are in consonance with Sainik Schools Society Rules and Regulations in vogue and as amended from time to time. It may be noted that Sainik School Amaravathinagar is an Autonomous Institution under the aegis of MoD.
- (b) Selected candidates should be ready to accept additional responsibilities usual to a residential public school or as delegated by the Principal, Sainik School, Amaravathinagar.
- (c) The School administration reserves the right to increase/ decrease/ cancel all or any vacancy due to non-availability of suitable candidates or due to administrative/ policy reasons without assigning any reasons whatsoever. No formal intimation will be given to applicants.
- (d) Candidates should visit the School website regularly for latest updates on the subject.

**Selection of candidate will be carried out purely on merit basis.**

**For further queries contact:**

Contact No.04252 256246 / 6383911204

E.mail: [careers@sainikschoolamaravathinagar.edu.in](mailto:careers@sainikschoolamaravathinagar.edu.in).

**PRINCIPAL**